

## Required Financial Verification

Ohio applicants must have an income sufficient to meet the basic needs of the household and to make timely payment of shelter costs, utility bills, and other debts. To verify this, an applicant shall provide the following documents. **Please attached these documents to this form.**

1. A completed JFS Applicant Financial Form (JFS 01681):
2. Proof of income for the household for the most recent tax year prior to the date of application.
3. Proof of income for the household for a two- month period. The verification of income shall not be dated more than six months prior to the agency's approval of the adoption homestudy.
4. At least one utility bill for each utility necessary to maintain the household. The bill or bills should not be dated more than six months prior to the agency's approval of the adoption homestudy.

**Please attached these documents to this form.**

| Needed Documents   | Date of Document        | Reviewed by<br>AHSSO     |
|--|-------------------------|--------------------------|
| <b>Ohio Financial Form</b> (JFS 01681)   |                         |                          |
| <b>1040 Income Tax Form</b> (most recent)  |                         |                          |
| <b>Applicant # 1</b><br><b>Proof of income for 2 consecutive months</b>                              |                         |                          |
| <b>Applicant # 2</b><br><b>Proof of income for 2 consecutive months</b>                              |                         |                          |
| <b>At least <u>one</u> utility bill for <u>each</u> utility necessary to maintain the household.</b> | <b>Date of Document</b> | <b>Reviewed by AHSSO</b> |
| <b>Electricity Bill</b>  |                         |                          |
| <b>Water Bill</b>  |                         |                          |
| <b>Gas Bill</b>  |                         |                          |
| <b>Sewer Bill</b>  |                         |                          |
| <b>Trash Removal Bill</b>  |                         |                          |
| <b>Phone Bill [land line]</b>  |                         |                          |
| <b>Cell Phone Bill</b>   |                         |                          |

- *Documents must not be dated more than six months prior to the agency's approval*