

Ohio Department of Children & Youth  
**APPLICATION FOR CHILD PLACEMENT**

AGENCY USE ONLY		
Agency Adoption Home Study Services of Ohio	Assessor Brenda S. Lare , MSSA,LSW.	Date Completed Application Received

Applicant #1 Name <i>(Please Print)</i>				Applying to	Email Address		
First	Middle	Last	Maiden		<input type="checkbox"/> Foster	Cell Phone #	
					<input type="checkbox"/> Adopt	Work Phone #	
Applicant #2 Name <i>(Please Print)</i>				Applying to	Email Address		
First	Middle	Last	Maiden		<input type="checkbox"/> Foster	Cell Phone #	
					<input type="checkbox"/> Adopt	Work Phone #	
Street Address			City		State	Zip Code	County

Home Phone #	Emergency Contact Name	Emergency Contact Phone #
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HOUSEHOLD MEMBERS (Add another sheet if necessary)
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	Applicant #1	Applicant #2	Household Member	Household Member	Household Member	Household Member
Name						
Relationship to Applicant #1						
Date of Birth						
Race*						
Ethnic Background*						
Gender*						
School Grade Completed						
Area of Specialized Education			<div style="text-align: center;">                     Directions to your home from the Agency                      Please describe any helpful information to locate your home:                 </div>			
Marital Status (if married, date of marriage)						
Employer or Source of Income						
How Long with this Employer	start date	start date				
Occupation						
Gross Annual Income						
Days/Hours of Work (in normal work week)						
Driver's License Number	expiration date:	expiration date:				

\* For statistical purposes only

SLEEPING ARRANGEMENTS (Indicate where all household members sleep, and where foster/ adopted children will sleep) *If you will obtain a crib at the time an infant is placed in the home, please indicate that below			
BEDROOM	FLOOR/LEVEL	OCCUPANT(S)	TYPE OF BED(S): Crib*, Twin, Full, Bunk, etc. (If bunk, indicate upper - U or lower - L)
1			
2			
3			
4			
5			
6			

Does any family member smoke? ☐ Yes ☐ No      Is smoking allowed in the house? ☐ Yes ☐ No

Are there any pets in the home? ☐ Yes ☐ No      If yes, list/describe:

Do pets meet local safety requirements (Vaccinations, licenses, vicious animal restrictions, etc.)? ☐ Yes ☐ No

Comments

Does applicant operate a business from the residence? ☐ Yes ☐ No      Explain:

If yes, is business child care, adult day care or a rooming house? ☐ Yes ☐ No

Describe impact of home business on foster care/adoption plan:

**VEHICLES** ☐ One car ☐ Two or more cars ☐ Truck/SUV ☐ Van ☐ Recreational Vehicle ☐ Motorcycle ☐ Other

Are vehicles in operable condition? ☐ Yes ☐ No      If no, explain

Are there infant car seats? ☐ Yes ☐ No ☐ Will Obtain      Are there toddler car seats? ☐ Yes ☐ No ☐ Will Obtain

Do you have proof of insurance for all vehicles? ☐ Yes ☐ No      Name of Insurance Company?

Is the home on or within comfortable walking distance of public transportation system (bus, etc.)? ☐ Yes ☐ No

If yes, distance to nearest transit or bus stop

Describe transportation plan if family does not own an operating vehicle or live on or within walking distance of a bus stop

MILITARY HISTORY (For any household member with military history)				
Name	Branch	Date Entered	Date Discharged	Type of Discharge
				<input type="checkbox"/> Honorable <input type="checkbox"/> Other
				<input type="checkbox"/> Honorable <input type="checkbox"/> Other
Explain if other than honorable discharge				

CRIMINAL HISTORY (Documentation verifying compliance must be received for all convictions)					
Does any household member, including juveniles 12 - 18 years of age, have a criminal history? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain below					
Name	Offense	City and State	Convicted? Approx. Date of Conviction/ Adjudication	Sentence	On probation? Date of release from probation?
			<input type="checkbox"/> Yes <input type="checkbox"/> No Date?		<input type="checkbox"/> Yes <input type="checkbox"/> No Date?
			<input type="checkbox"/> Yes <input type="checkbox"/> No Date?		<input type="checkbox"/> Yes <input type="checkbox"/> No Date?
			<input type="checkbox"/> Yes <input type="checkbox"/> No Date?		<input type="checkbox"/> Yes <input type="checkbox"/> No Date?

APPLICANT RESIDENTIAL, EMPLOYMENT, AND MARITAL HISTORY (Add extra sheets if necessary)		
Residential History add additional pages if needed- must include 10 years	Applicant #1 List residences for the last 10 years	Applicant #2 List residences for the last 10 years
Date moved to current residence		
Previous address (street/city/state)		
Date moved to this address		
Previous address (street/city/state)		
Date moved to this address		
Previous address (street/city/state)		
Date moved to this address		
Employment History add additional pages if needed-must include 10 years	Applicant #1 List employers for the last 10 years:	Applicant #2 List employers for the last 10 years:
Current employer		
Job title/occupation		
Date employment began		
Previous employer		
Job title		
Dates of employment		
Previous employer		
Job title		
Dates of employment		
Marriage/Relationship History	Applicant #1	Applicant #2
Previous marriage/significant relationship to		
Date marriage or relationship began		
Date of separation		
Date of legal termination		
Previous marriage/significant relationship to		
Date marriage or relationship began		
Date of separation		
Date of legal termination		

TYPE OF CHILD YOU WOULD CONSIDER (Check all that apply)																																					
<p><b>Age</b></p> <table style="width: 100%;"> <tr> <td style="width: 20%;">0 - 2</td> <td style="width: 20%;"><input type="checkbox"/> Will Consider</td> <td style="width: 20%;"><input type="checkbox"/> Will Not Consider</td> </tr> <tr> <td>3 - 5</td> <td><input type="checkbox"/> Will Consider</td> <td><input type="checkbox"/> Will Not Consider</td> </tr> <tr> <td>6 - 8</td> <td><input type="checkbox"/> Will Consider</td> <td><input type="checkbox"/> Will Not Consider</td> </tr> <tr> <td>9 - 11</td> <td><input type="checkbox"/> Will Consider</td> <td><input type="checkbox"/> Will Not Consider</td> </tr> <tr> <td>12 - 15</td> <td><input type="checkbox"/> Will Consider</td> <td><input type="checkbox"/> Will Not Consider</td> </tr> <tr> <td>16 - 18</td> <td><input type="checkbox"/> Will Consider</td> <td><input type="checkbox"/> Will Not Consider</td> </tr> </table> <p><b>Gender</b></p> <table style="width: 100%;"> <tr> <td style="width: 20%;">Male</td> <td style="width: 20%;"><input type="checkbox"/> Will Consider</td> <td style="width: 20%;"><input type="checkbox"/> Will Not Consider</td> </tr> <tr> <td>Female</td> <td><input type="checkbox"/> Will Consider</td> <td><input type="checkbox"/> Will Not Consider</td> </tr> </table>	0 - 2	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	3 - 5	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	6 - 8	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	9 - 11	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	12 - 15	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	16 - 18	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	Male	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	Female	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	<p><b>Number of Children</b></p> <table style="width: 100%;"> <tr> <td style="width: 20%;">One</td> <td style="width: 20%;"><input type="checkbox"/> Will Consider</td> <td style="width: 20%;"><input type="checkbox"/> Will Not Consider</td> </tr> <tr> <td>Two</td> <td><input type="checkbox"/> Will Consider</td> <td><input type="checkbox"/> Will Not Consider</td> </tr> <tr> <td>Three or more</td> <td><input type="checkbox"/> Will Consider</td> <td><input type="checkbox"/> Will Not Consider</td> </tr> <tr> <td>Teen Parent w/Child</td> <td><input type="checkbox"/> Will Consider</td> <td><input type="checkbox"/> Will Not Consider</td> </tr> </table> <p><b>Child Specific</b></p> <p>If you are applying to foster or adopt a specific child(ren), put his/her name(s) here</p> <p>Is this child related to you by blood or marriage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If applicable, specify relationship</p>	One	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	Two	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	Three or more	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider	Teen Parent w/Child	<input type="checkbox"/> Will Consider	<input type="checkbox"/> Will Not Consider
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EXPERIENCE WITH CHILDREN																																					
<p>Have you ever applied for or been certified as a foster caregiver in this state or any other state? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Have you ever applied for or been approved to adopt a child in this state or any other state? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If you answered yes to either of these questions, identify the agency involved, as well as their address or other contact information. Please include when you applied, when you were certified or approved, and discuss your experiences. If you applied or were certified or approved with more than one agency, please list all agencies and contact information here.</p>																																					
<p>Has any household member ever applied for or been certified/approved for foster care or adoption in this state or any other state?  <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please identify who in your home applied or was certified/approved, and what agency they were associated with.</p>																																					
<p>Some people have had previous contact with a child welfare agency. Sometimes this is a positive experience, sometimes there are challenges. Please tell us about any contact any applicant or household member has had with a child welfare agency (Children Services, Child mental health facility, community child serving agencies, etc.). Please give the name of the agency, approximate dates of contact and what the contact involved. Include both positive and negative experiences.</p>          <p><input type="checkbox"/> Check here if you have no experience with child welfare agencies</p>																																					
<p>Describe your experience with children other than your own. This may include employment and/or volunteer work. Please include contact information as well, so that they may be reached for information.</p>          <p><b>PLEASE PROVIDE CONTACT INFORMATION: A REFERENCE IS REQUIRED FROM EACH PERSON LISTED.</b></p>																																					
<p><b>Name:</b></p> <p><b>Address:</b></p> <p><b>Role/Relationship</b></p> <p><b>Email:</b></p> <p><b>Phone:</b></p>	<p><b>Name:</b></p> <p><b>Address:</b></p> <p><b>Role/Relationship:</b></p> <p><b>Email:</b></p> <p><b>Phone:</b></p>																																				

### REFERENCES

The state requires two non-relative references from people who do not live with you. One additional reference must be from a relative. Some agencies require additional references. If the agency has filled in the blanks below, it has requirements that go beyond the state rule, and you will need to supply that number of references. If the spaces are empty, please supply the information for two non-relative references and one relative who do not live with you.

# of references required by the agency completing the homestudy

Name	Relationship	Address	Phone #	Email Address

### ADULT CHILD REFERENCES

The state requires references from all adult children of the applicant(s) regardless of where they live or the amount of contact they have with the applicant. Please complete the following information for all adult children of all applicants.

Name	Relationship	Address	Phone #	Email Address

## STATEMENT OF UNDERSTANDING

- I understand that this is an application only and that additional documents will be required. This will include medical statements, background checks, safety audit of the home, fire inspection, references, and other information requested by the agency. Failure of an applicant to provide required information or documentation in a timely manner will render this application incomplete and the agency's file on the application will be closed.
- I agree to complete orientation and preplacement training as required by the agency. Failure to attend required training will render this application incomplete and the agency's file on the application will be closed.
- I understand this application does not represent a final commitment by either party. Any placement of a child will be by mutual agreement.
- I certify that the information contained in this application is accurate and complete to the best of my knowledge.
- If there is any significant change affecting health, marital status, residence, family composition, employment, or criminal charges, I will notify the agency promptly, within 24 hours or the next working day.
- I give permission to the agency to contact my adult children for information applicable to the foster care and/or adoption assessment.
- I give permission to the agency to contact any personal references I provide to them for information applicable to the foster care and/or adoption assessment.
- I give permission to the agency to contact any other agency or association for information regarding any work with children or any care or supervision of children provided by myself or another household member.
- I give permission to the agency to contact any other agency for information and/or documentation regarding a previous application, certification, or approval for foster care or adoption.
- I give permission to the agency to access information in the Ohio comprehensive child welfare information system (Ohio CCWIS).
- I certify that I have been given access to or a copy of the Ohio Administrative Code rules and/or policies applicable to the program to which I am applying.
- Applications for a foster home certificate cannot be accepted for a residence that is licensed, regulated, operated under the direction of, or otherwise certified as a facility to care for unrelated persons, by the Ohio Department of Education and Workforce, a local board of education, the Ohio Department of Mental Health and Addiction Services, a community alcohol, drug addiction and mental health services board, the Ohio Department of Developmental Disabilities, a county board of developmental disabilities, the Ohio Department of Health or a juvenile court.
- A person seeking to provide foster care or to adopt who knowingly makes a false statement that is included in the written report of a home study conducted pursuant to Section 3107.031 or Section 5103.03 of the Revised Code is guilty of the offense of falsification under Section 2921.13 of the Revised Code. A homestudy with a knowingly false statement shall not be filed with the court and if filed may be struck from the court's records. I understand that providing false information during the homestudy process will prevent the agency from considering my home for placement of a child and may be grounds for revocation of a foster home certificate and/or denial of adoption approval.

### STATEMENT OF ASSURANCES

- Applicants shall not use corporal or degrading punishment.
- Applicants shall not use any illegal substances, abuse alcohol by consuming it in excess amounts, or abuse legal prescription and/or nonprescription drugs by consuming them in excess amounts or using them contrary to as indicated.
- Applicants and their guests shall not smoke in the foster home, in any vehicle used to transport the child, or in the presence of the child in foster care.
- Applicants shall adhere to the agency's reasonable and prudent parent standard.
- Applicants shall agree to comply with their roles and responsibilities as discussed with the agency once a child is placed in their care.

Applicant Name ( <i>please print</i> )	Signature	Date
Applicant #1		
Applicant #2		

Please tell us how you were referred to this agency.

**Note:** Completion of this form is required in order for the agency to carry out its obligations under the Ohio Administrative Code. Your application cannot be processed unless this form is completed in its entirety.